

Education Out Loud is seeking a Grantee Communications Advisor

Position type:
Almindelig ansættelse

Deadline:
26-01-2025

Are you motivated to support civil society efforts in education policy and advocacy? Do you have experience and relevant qualifications in one or more of the following fields: communications, social media, digital communications management, publicity, public relations, education policy and advocacy? Then read on!

Starting date:
02-2025

Location:
Dakar, Senegal

Recruitment Background

Education Out Loud (EOL – www.educationoutloud.org) supports civil society organisations in shaping education policy to ensure the right to free inclusive education to all, especially for the most marginalized communities. We promote inclusive, gender responsive and equitable national education policies and systems through enhanced civil society capacities and participation in social accountability and policy advocacy processes.

Managed by Oxfam Denmark and financed by the Global Partnership for Education (GPE), EOL is the biggest fund in the world for education advocacy with grants awarded to app. 80 organisations in more than 60 countries. Created in 2019, the EOL programme has been extended to mid-2027 bringing the total funding of EOL to USD 133 million.

The EOL programme consists of five entities: A Global Management Unit (GMU) based at Oxfam Denmark's offices in Copenhagen, Denmark, and four Regional Management Units (RMUs) in Senegal, Guatemala, Nepal, and Uganda. Altogether, our grant agent set-up for EOL comprises 28 full time positions, 5 of these are in the Regional Management Unit for West and Central Africa.

What we are looking for

We are looking for a candidate with experience and professional qualifications from one or more of the following fields: communications, social media, digital communications management, publicity, public relations, education policy and advocacy. EOL is an extensive, complex, and ambitious programme with a wide outreach to a diverse range of stakeholders. Our new colleague should consider it a meaningful challenge to be responsive to individual grantees across the EOL regions while at the same time maintaining consistent and systematic approaches to ensure fair and transparent assessments and decision-making processes. Our new colleague is willing and able to travel across the EOL regions up to 5-8 weeks per year.

JOB PURPOSE:

The Grantee Communications Advisor is an integral part of the Regional Management Unit. The incumbent coordinates all communications initiatives across the four EOL Regional Management Units (RMUs) in West and Central Africa, Horn East and Southern Africa, Asia Pacific and Latin America and the Caribbean. The position will provide technical support to civil society organizations in developing impactful communication initiatives that contribute to achievement of EOL objectives. The position will also be required to contribute to promoting a learning culture and agenda through engagement with regional learning partners and other EOL staff.

The Grantee Communications Advisor will among others:

- Build the capacity of grantees on all aspects of communication, providing advice, guidance and training to ensure consistent, quality communication activities that deliver the desired impact. This will be done with regional learning partners.
- Help develop effective communications strategies to increase the visibility of grantees supported by EOL.
- Supporting grantees in preparing a diverse range of information products (including audio/visual communications) in line with grantees communication plans and budgets.
- Providing advice and expertise to grantees on how to enhance grantee visibility and communication efforts.
- Supporting grantees in preparing communications and advocacy material including advice on how to enhance effectiveness and outreach of newsletters, reports and promotional materials.
- Evaluating results and impact of grantee communications activities, reports on developments, trends and attitudes regarding the grantees work. Establish metrics for gauging impact.

SKILLS, EXPERIENCE, AND KNOWLEDGE:

The ideal candidate will demonstrate the following skills:

Essential

- Advanced University degree in Journalism, Public Relations, Communications or other relevant fields, or First University degree with five years of related communications work experience and/or training/courses.

Contactperson:
Stephanie Mekinda Ndongo

- A minimum of 7 years' experience working with multi-country communications programs in INGO environment, preferably in Education sector.
- Experience in planning, organizing, and implementing communications and outreach campaigns targeting decision makers in government, donor and other organizations.
- Experience in capacity building.
- Strong communication skills both traditional and through different social media platforms skills
- Ability to speak, read and write in English and French.
- Highly developed cultural awareness and ability to work well in an environment with people from diverse backgrounds and cultures.

Desirable

- Ability to speak, read and write in Arabic, Spanish and/or Portuguese.
- Highly developed interpersonal and communication skills including influencing and negotiation skills.
- Demonstrated past ability and experience in cross-regional contexts.
- Demonstrable experience working with an adaptive management approach, and an understanding of the challenges and opportunities.

PRACTICAL INFORMATION:

Location, working hours etc.

Preferably in the Regional Management Unit (RMU) in Dakar, Senegal, or remotely in a Country with an Oxfam presence.

We believe flexible working is key to building the Secretariat of the future, so we're open to talking through the type of flexible arrangements which might work for you with possibilities of working remotely as per Oxfam CO and RMU policies. Grading, package and working hours as per the Oxfam policies.

The candidate will work closely with other RMU team members and will be reporting to the Regional Programme Manager. Detailed job description available [here](#). Further information available from the Regional Programme Manager, Stephanie Mekinda Ndongo smn@oxfam.dk

How to apply

Only applications submitted via Oxfam Denmark's online recruitment system will be accepted. Please submit your application via the 'send application' button and include your motivation letter and CV.

Application deadline: **26th January 2025 at 23.59 CET**. Expected interview date: Week of 17th February 2025. Please note that only applications received using the link provided can be taken into consideration. **Start date:** As soon as possible.

Oxfam Denmark is committed to equal employment opportunity. We therefore encourage everybody – irrespective of age, gender and of religious, sexual, national, or ethnic affiliation – to apply for this position.

Note: All offers of employment will be subject to satisfactory references and may be subject to appropriate screening checks, which can include criminal records and terrorism finance checks.

ABOUT OXFAM

Oxfam is an international confederation of 21 organisations (affiliates) working together with partners and local communities in about 70 countries to fight inequality and beat poverty and injustice. That means we tackle the inequality that keeps people poor. Our work is underpinned by the following core values: Empowerment, Accountability, Equality, Solidarity, Courage, Inclusiveness. Oxfam Denmark is one of the members of the Oxfam confederation.

NOTE: Oxfam does not send unsolicited messages or make phone calls that claim the recipient has won a prize, or to request personal or financial information. Oxfam does not ask any potential employees to pay a fee before being offered a job.